



CITRUS COUNTY MOSQUITO CONTROL DISTRICT

ASSISTANT OPERATIONS SUPERVISOR

\$23.10 - \$35.18 Hourly / \$ 48,048.00-\$73,174.40

MAJOR FUNCTION

Assists the Operations Supervisor with various aspects of operational mosquito control.

DISTINGUISHING FEATURES

Employees in this class perform duties of average difficulty requiring reasonable initiative and independent judgment under general supervision.

MAJOR DUTIES

Note: The following duties are illustrative and not exhaustive. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position. Depending on assigned area of responsibility, incumbents in the position may perform some or all of the activities described below.

- Assists the Operations Supervisor as directed.
- Supervises the work of subordinate staff by scheduling, assigning and reviewing work, providing training and guidance, and evaluating performance.
- Supervises and participates in the inspection of mosquito breeding habitats.
- Supervises the operation and of all mechanical equipment used in mosquito control.
- Inspects equipment for adherence to safety standards and Up keep.
- Maintains inventory records to include requisitions for supplies and equipment.
- Provides related instruction and reviews work for compliance with codes, standards and regulations.
- Ensures that all necessary tools, supplies, materials and equipment are available for efficient and timely completion of job assignments.
- Maintains operational records and prepares special and routine reports.
- Enforces the observance of safety regulations pertaining to tools, machinery, vehicles, work areas and equipment being utilized.

- Maintain all required licenses so that subordinate staff may work under supervisors license until the time that they acquire a license of their own.
- Performs other related duties as required.

KNOWLEDGE, SKILLS, & ABILITIES

- Considerable knowledge of mosquito control methods, materials and equipment.
- Working knowledge of larviciding and adulticiding equipment, operation and maintenance.
- Skill in the operation of assigned equipment.
- Ability to work effectively with others.
- Ability to plan, organize, and supervise the work of others.
- Ability to prepare written activity reports.

RECOMMENDED MINIMUM QUALIFICATIONS

Graduation from high school or possession of a GED Certificate; and
Three years of experience in mosquito control operations

Possession of a current FDACS:

- Public Health Applicator License
- Core Certification
- Advanced Mosquito Control Certification
- Valid Driver License.

Citrus County Mosquito Control District is a drug free work place and will require a pre-employment drug screening.